

Allied Health Students

Disclosure Form Regarding Consumer Report Used for Employment/Educational Experience

Please be advised that in connection with your application for employment/student education a consumer report and/or an investigative consumer report * will be obtained from a consumer-reporting agency for the purpose of evaluating you for employment, promotion, reassignment (including transfer), or retention as an employee/student.

You have a right to request disclosure of the nature and scope of the report, which involves interviews with sources such as former employers, and a summary of consumer rights.

The consumer report includes:

- Criminal History
- Department of Motor Vehicle History (position specific)
- Certification and Licensing
- Education Credentials
- Employment Eligibility (Social Security Number Check)
- Employment Checks
- Reference Checks
- Credit Check (position specific)
- Sex Offender Status
- OIG (Office of Inspector General)

In addition, other areas may be investigated depending on the nature of the position

By signing the Vanderbilt consent form, I am authorizing Vanderbilt University to procure a consumer report and/or an investigative consumer report on you, to be used for employment/student appointment purposes.

The Fair Credit Reporting Act gives you specific rights, for complete text of the FCRA, please reference their website at <http://www.ftc.gov>.

* An investigative consumer report may include personal interviews to obtain information on a person's character, general reputation, personal characteristics, or mode of living.

Consent for Pre-Employment Reference and Background Checks

I recognize that any offer of employment or student appointment to me by Vanderbilt is conditional upon my successfully passing reference and background screenings. I understand that VANDERBILT and STERLING TESTING, INC. shall conduct Pre-Employment Reference and Background Checks thoroughly and within the confines of all applicable state and federal laws.

In consideration of Vanderbilt's review of my application for employment/student appointment, I hereby release any individual, entity, governmental or other agency providing information pursuant to this Consent and Vanderbilt University from all claims or liabilities that arise from the inquiry into or disclosure of such information, including but not limited to any claims for defamation or invasion of privacy. This release is not intended to waive or release any duties, responsibilities, or liability arising out of the Fair Credit Reporting Act.

I hereby voluntarily consent to and authorize STERLING TESTING, INC., or its authorized representative bearing this release or copy thereof, in connection with my application for employment /student appointment with Vanderbilt University, to obtain a consumer report and/or an investigative consumer report for employment purposes including:

Criminal History
Department of Motor Vehicle History (position specific)
Certification and Licensing
Educational Credentials
Employment Eligibility (Social Security Number Check)
Employment Checks
Reference Checks
Credit Check (position specific)
Sex Offender Status
OIG (Office of Inspector General)
Other: _____

I further authorize that a photocopy or facsimile of this authorization be considered as valid as the original. If it is your intent to authorize Vanderbilt to conduct a background check, please complete the reverse side of this form. Please see the reverse side of this form for the authorization.



According to the Fair Credit Reporting Act, I understand that I am entitled to know if employment is denied because of information obtained from a consumer background reporting agency. If so, I will be notified and given the name and address of the agency or the source which provided the information.

CONSENT FOR PRE-EMPLOYMENT REFERENCE AND BACKGROUND CHECKS

I have read the Consent for Pre-Employment Reference and Background Checks on the reverse side of this form. I understand that if I do not consent to the background checks within 48 hours of receiving a conditional offer of employment, the offer is withdrawn.

I hereby authorize, without reservation, any person who may have information relevant to this investigation, including but not limited to any law enforcement agency, institution, information service bureau, school, employer, reference or insurance company contacted by VANDERBILT and/or STERLING TESTING, INC., or their agents to furnish the information described on the front page of this consent form and consent to these pre-employment reference and background checks.

Signature

Date

The following information will be used to conduct the pre-employment reference and background checks. PLEASE PRINT

_____		_____	
<i>(Last, First MI)</i>		<i>(Maiden)</i>	
*Date of Birth: _____		_____	
<i>Month/Day/Year</i>		<i>Social Security #</i>	
_____		_____	
<i>Driver's License Number</i>		<i>State of Issue</i>	
Telephone Number (____) _____			
Current Address			

<i>Street/Apt</i>			

<i>City</i>		<i>State</i>	<i>Zip Code</i>
Last Prior Address			

<i>Street/Apt</i>		<i>City</i>	<i>State</i>
		<i>State</i>	<i>Zip Code</i>
Education Verification			

<i>Degree</i>		<i>School</i>	<i>Year</i>

*In order to verify my identity for purposes of the background investigation I am voluntarily releasing my date of birth for my own benefit and fully understand that age is not a consideration of employment.